



# GENERAL MEETING – GM01

Building Designers’ Association of Queensland Inc.

Friday, 6<sup>th</sup> August 2021 at: 2.04 pm

VENUE: online – Zoom Meeting

## MINUTES

### 2021-2022 BDAQ Management Committee Executive:

President - Tamica Lewis Secretary – Margaret Ewings	Vice President – Henriette Werner Treasurer - Evan Andrews
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### 2020-2021 BDAQ Management Committee Delegates:

Brisbane Delegate – Patrick Quain FNQ Delegate – Lisa Mackee Mackay Delegate – Richard Pace SC Delegate – Robert Patterson Wide Bay Delegate – Michael Russell	CQ Delegate – Kim Laundry GC Delegate – Tony Hague SW Delegate – Craig van Heerden Townsville Delegate – Nathen Huppatz
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### Minutes:

Olivia Dalglish (State Admin & Promotions Officer)	Margaret Ewings (State Secretary)
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Underlined text: items for action.

*Italicised text:* comments or extra information from minute-taker.pl

These notes are summaries of discussions, not verbatim transcripts. Minute taker has made every effort to accurately record discussions.

*Due to the voting procedure adopted at short notice for the online AGM, a review of votes was undertaken after the meeting to ensure correctness of the tally. This review found that several members who were not eligible to vote were counted in the initial tallies that were read online. The numbers that are quoted within the minutes reflect the correct numbers as reviewed. The final tallies have not affected the outcome of the voting procedure.*

Item	Agenda Item
1	<p><b>Opening and attendance</b></p> <ol style="list-style-type: none"> <li>The meeting was chaired by BDAQ President, <b>Tamica Lewis</b> who opened the meeting at 2.04pm and welcomed all attendees.</li> <li>The chair, confirm that a quorum was present, and the meeting is duly constituted – 48 present (quorum required – 27), plus 2 guests/observers and 36 proxies.</li> <li>Due to the change in format to be online via Zoom, any financial member (full, life, fellow) attending online may vote on all motions presented. Each member will get one vote unless they have been nominated to vote on behalf of another member via a proxy form. Head Office will calculate results of each motion, including calculating proxy votes.</li> <li>Zoom’s polling feature will be used to vote for each motion. As each motion is presented by the meeting chairperson, attendees will see it appear in their</li> </ol>

Zoom window. Three options will be given – affirmative, negative, or abstain. Attendees will be given one minute to vote before polling is closed.

- 5 Head Office will calculate the results after each motion and the full breakdown of votes, including proxy votes, will be shown to all attendees.
- 6 A practice motion will now be presented to ensure all attendees are familiar with this process.
- 7 Those who wish to second a motion must unmute and speak.

Confirmed online attendance numbers since the AGM had not changed.

### Attendance:

#### Online Attendance:

Name	Member Type
Alysha Vassallo	Affiliate
Andrew Fisk	Member
Anthony Trevor	Member
Benjamin Hennig	Member
Bernie Kingsun	Member
Bethany Davy	Affiliate
Brenden Creed	Member
Carolyn Ramsay	Member
Claude McKelvey	Member
Colin Roe	Member
Craig Van Heerden	Member
David Reynolds	Member
Des Haughton	Member
Diana Keeffe	Member
Doug Pearson	Member
Dwight Kirwood	Member
Elaine Silver	Graduate
Evan Andrews	Member
Greg Pershouse	Member
Henriette Werner	Member
Jenny Chadwick	Member
Joe Reggi	Member
Kathryn Annetts	Affiliate
Kim Laundry	Member
Kirsty Bell	Member
Kristina Smith	Student
Lisa Mackee	Member
Lyniece Joblin	Member
Maggie McCalman	Member

Margaret Ewings	Member
Matthew Slocombe	Member
Merv Ruge	Member
Michael Ingamells	Member
Nathalie Knight	Member
Nathan Huppatz	Member
Neil Jones	Member
Owen Batchelor	Member
Owen Kleidon	Member
Patrick Quain	Member
Peter Latemore	Member
Peter McPhee	Member
Richard Pace	Member
Robert Patterson	Member
Robert Zadavec	Affiliate
Ron Smythe	Member
Scott Dawson	Member
Susan Hobbs	Member
Tamica Lewis	Member
Tony Hague	Member
Tyson Lochwood	Member

**Attendance by proxy:**

<b>Attending Member Name</b>	<b>On Behalf Of</b>
Craig van Heerden	Ian Darnell
Craig van Heerden	Lachlan Hunter
Craig van Heerden	Peter Galligan
Evan Andrews	Erren Sieders
Greg Pershouse	Michael Russell
Greg Pershouse	Peter Nelson
Henriette Werner	Beverley Jorgensen
Kim Laundry	Darryl Lindley
Kim Laundry	Ian Vaughan
Kim Laundry	Keith Turner
Kim Laundry	Scott Matveyeff
Kim Laundry	Trevor Rufus
Lisa Mackee	Rodney Butland
Lisa Mackee	Ken Bridges
Lisa Mackee	Tony Lawson
Lisa Mackee	Matt Piromalli
Lisa Mackee	Terry James
Nathan Huppatz	Andrea Weightman
Nathan Huppatz	Conrad Dubois
Nathan Huppatz	Mark Norton

	Neil Jones	George Thirkell									
	Neil Jones	Ron Stevens									
	Patrick Quain	Dan Harry									
	Patrick Quain	Samantha Steven									
	Robert Patterson	Phil McGowan									
	Tony Hague	Reece Keil									
	Tony Hague	Cam Raymond									
	Tony Hague	Gabor Barany									
	Tamica Lewis	Brett Turner									
	Tyson Lochwood	Anthony Nelson									
	Tyson Lochwood	Geoffery Pratt									
	Tyson Lochwood	Lynette Webb									
	<b>Guest Attendance:</b>										
	Olivia Dalglish	Rob Bebrouth									
	<b>The Chair</b> informed that: <b>Each attendee</b> will be asked if they wish to disagree or abstain from each motion.										
2	<b>Apologies:</b> None received by HO										
3	<p><b>Confirmation of Previous Minutes</b></p> <p>3.1 The minutes of the previous General meeting, held at The Build and Design Centre, 66 Merivale Street, South Brisbane on <b>Friday, 21st August 2020</b> were distributed to the membership via email on <b>Friday, 25<sup>th</sup> June 2021</b>.</p> <p><b>Motion</b></p> <p>That the minutes of the previous <b>General meeting</b>, held at The Build and Design Centre, 66 Merivale Street, South Brisbane on Friday, <b>21<sup>st</sup> August 2020</b>, be confirmed as a true and accurate record.</p> <p style="text-align: right;"><b>Moved by: Tamica Lewis</b> <b>Seconded by: Neil Jones</b></p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 15%;"><b>Motion</b></td> <td style="width: 55%;">That the minutes of the previous General meeting, held at The Build and Design Centre, 66 Merivale Street, South Brisbane on Friday, 21st August, 2020, be confirmed as a true and accurate record.</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td></td> <td><b>Abstain</b></td> <td style="text-align: center;">26</td> <td style="text-align: center;">37%</td> </tr> </table>			<b>Motion</b>	That the minutes of the previous General meeting, held at The Build and Design Centre, 66 Merivale Street, South Brisbane on Friday, 21st August, 2020, be confirmed as a true and accurate record.				<b>Abstain</b>	26	37%
<b>Motion</b>	That the minutes of the previous General meeting, held at The Build and Design Centre, 66 Merivale Street, South Brisbane on Friday, 21st August, 2020, be confirmed as a true and accurate record.										
	<b>Abstain</b>	26	37%								

	<b>Affirmative</b>	45	63%
	<b>Negative</b>		0%
	<b>Total Votes Cast</b>	71	
	<b>User Name</b>	<b>Vote</b>	
	Carolyn Ramsay	abstain	
	Tyson Lochwood	abstain	
	Dwight Kirwood	abstain	
	Susan Hobbs	abstain	
	Nathan Huppatz	abstain	
	Colin Roe	abstain	
	ANDREW FISK	abstain	
	Scott Dawson	abstain	
	Bernard Kingsun	abstain	
	Greg Pershouse	abstain	
	Jennifer Chadwick	abstain	
	tony hague	abstain	
	Doug Pearson	abstain	
	owen batchelor	abstain	
	Matt SLocombe	abstain	
	<b>Total: Abstain</b>	15	
	<b>Proxies assigned to abstainees</b>	11	
	Tamica Lewis	affirmative	
	Margaret Ewings	affirmative	
	Tsv Ron Smythe	affirmative	
	evan andrews	affirmative	
	Lisa Mackee	affirmative	
	Michael Ingamells	affirmative	
	Peter McPhee	affirmative	
	merv ruge	affirmative	
	Robert Patterson	affirmative	
	Owen Kleidon	affirmative	
	David Reynolds	affirmative	
	Nathalie Knight	affirmative	
	Richard Pace	affirmative	
	Jones Neil	affirmative	
	BENJAMIN HENNIG	affirmative	
	Brenden Creed	affirmative	
	Craig Van Heerden	affirmative	
	Anthony Trevor	affirmative	
	Henriette Werner	affirmative	
	Patrick Quain	affirmative	
	joe reggi	affirmative	

	Claude McKelvey	affirmative	
	Kai Wilhelmi	affirmative	
	Peter Latemore	affirmative	
	<b>Total: Affirmative</b>	24	
	<b>Proxies assigned to affirmative</b>	21	
4	<b>Business Arising from the previous Minutes</b> No business arising.		
5	<b>Business Arising from the 2021 BDAQ President's Report</b> No business arising.		
6	<b>Business Arising from the 2021 BDAQ Treasurers Report</b> No business arising.		
7	<p><b>Special Business</b></p> <p><b>7.1 Change of Trading name and Rebranding.</b></p> <p><b>Tamica</b> explained that the full motion does not fit in Zoom polls – full motion to be read out, types in the chat bar, and members to vote yes or no on understanding, then affirmative/negative/abstain on this motion.</p> <p><b>Motion</b></p> <p>That the Building Designers' Association of Queensland (BDAQ) accepts in full the proposed change of name and logo as presented.</p> <p>The association will adopt Building Design Queensland (BDQ) as a trading name, retaining Building Designers' Association of Queensland as our official entity name.</p> <p>The proposed logo for adoption will be representative of BDQ and in the format as attached.</p> <p style="text-align: right;"><b>Moved by: Owen Kleidon</b></p> <p><b>Discussion</b></p> <p><b>Tamica</b> requested that 30 minutes has been allowed for the discussion, and that when a member is speaking, we ask that others do not interrupt them.</p> <p><b>Owen</b> shared his screen to show the logo, supporting collateral and video.</p> <p><b>Owen</b> addressed the request that has been made (unofficially) for two motions – one for the trading name, the other for the logo. I can't see practically how one</p>		

could be done without the other and as a result we have brought it as a single motion for consideration.

**Ron:** It's my intention to propose an amendment to the motion.

I move

That The Building Designers' Association of Queensland (BDAQ) approve the following motion proposed by the Management Committee amended as follows

- a) The name, Building Designers' Association of Queensland Incorporated appear on all material including web pages and advertising in accordance with Clause 32 of the (Qld) Associations Incorporation Act 1981 Current as of 1 April 2021,  
*Associations Incorporation Act 1981 Clause 32*  
*Registered name of incorporated association to appear on documents*  
*An incorporated association must ensure a document it endorses, or issues (including advertising material) has the association's registered name in legible English characters.*
- b) [no change] The Building Designers' Association of Queensland (BDAQ) retain the name Building Designers' Association of Queensland;
- c) [minor change]The trading name Building Design Queensland (BDQ) and the logo as presented in the motion *Special Business Item – 2021 BDAQ General Meeting GM01*, be approved, with the addition of the wording of the legal entity, 'Building Designer's Association of Queensland Inc', in accordance with the requirements of the Act;
- d) The approved trading name be added to the Association By-Laws, and not to the Rules of Association;
- e) The Building Designers' Association of Queensland (BDAQ) allow members and branches to choose to use the entity name and logo or the trading name and logo, as they or their members see fit, and
- f) The Building Designers' Association of Queensland (BDAQ) retain the current logo as our official logo as it is referenced in the Rules and linked to our legal name – *Clause 4 Classes Of Membership*.

**Rob:** just from an advisory point of view, there are 7 different motions there, it should only be one. Your part a is exactly what has to happen anyway – if Building Design Queensland is adopted, every piece of documentation must have Building Designers' Association of Queensland Inc. trading as Building Design Queensland on it. There's plenty of other organisations who do this now where that example can be demonstrated.

**Ron Smythe:** this is based on the information provided – it didn't have anything about the legal name on the logo. If that is the case that will happen as a matter of

course. To me it is one motion in relation to what was proposed – it just sets it out as what happens as a result of the motion being approved.

**Olivia:** part c, the apostrophe goes after our Designers in our name, so if you want this approved that apostrophe needs to be in the right place.

**Tamica:** Ron, given Rob's information are you still wanting to bring this motion or are you saying you're happy it will be dealt with as you've asked.

**Ron:** I'd still like to move the amendment, because there is confusion because we will still retain the legal name of Building Designers' Association of Queensland Inc so we should still be able to use that name. But that's not covered in the proposed motion.

**Tamica:** is there anyone else who would like to speak to Ron's proposed motion?

**Peter:** Ron does have a point here, but I was wondering. If we are going to have trading as, doesn't that make the whole idea moot?

**Rob:** the response to that is that you can have in much larger letters Building Design Queensland at the top of your letterhead, as long as that piece of paper has somewhere on it Building Designers' Association of Queensland Inc trading as Building Design Queensland.

**Olivia:** Design Matters National is a good example of this – it's at the bottom of their website, and all important documents, but doesn't need to go on promotional or marketing materials.

**Tamica:** Just checking Ron, are you sure you still want to bring this motion now?

**Ron:** Yes, because Design Matters is Victorian and not covered under the Incorporated Associations Act for QLD which says it must appear on all documents including marketing material. So, we'll have both names on everything – wherever the logo appears.

**Tamica:** if you do still wish to bring this motion, I will still have to ask for a second.

**Ron:** under our rules, seconds are only required for nomination of office bearers. Our rules do not require a seconder for procedural motions – they can be raised by members, debated, and then voted upon.

**Owen:** not to be contrary but the motion says that what you really want to do is create a division within the Association – those who wish to wish to be known as Building Designers' Association of Queensland and those who wish to be known as Building Design Queensland. Those who wish to trade under a new logo, those who wish to take advantage of the marketing and support provided and those who don't.

**Ron:** there really isn't a division – we still are the Building Designers' Association of Queensland Inc., those who wish to use the Building Design Queensland can use



that. Unless we change the rules, we are officially the Building Designers' Association of Queensland Inc. so there is no division.

**Tony Hague:** there will be as far as the public is concerned - from their perception of us.

**Ron:** Legally we need to put Building Designers' Association of Queensland Inc. on everything.

**Tony:** in small font, sure. But not have some members keep BDAQ and some members keep BDQ. I don't see that helping us at all.

**Ron:** I don't believe that will affect if individual branches want to vote and choose what they want, or individuals choose what they want. I don't have BDAQ on my letterheads or title blocks - some people do and some people don't. I think we're probably overstating the anxiety caused by the community. When people come to see you as a Building Designer, the logo is the least of their concerns.

**Tony:** but if they're comparing and contrasting with other Building Designers, why are two Building Designers members of slightly different but the same thing? It just looks fractious.

**Ron:** the simple answer is that our legal name is Building Designers' Association of Queensland Inc. and our trading name is Building Design Queensland. So I think that's a very short conversation.

**Elaine Silver:** may I ask a question? I'm a newbie so if I'm in the way I'll hold back.

**Tamica:** most certainly Elaine.

**Elaine:** As a new member and having come from Victoria where I was absolutely horrified at what happened to my old Association, I've been following the work being done this year to make it clear who we are, where we're aligned, what we're proud of and what we're good at. And I'm very proud to be a new member. I very much like the modernisation of our logo and name, and I'm very concerned with the bottom three bits of this - possibly 'd' is a point of order that's part of our constitution - but I'm very concerned that we need to either adopt Building Design Queensland as our name and logo whilst still recognising that there is a legal requirement to include something else at the bottom. It would be as if Westfarmers or Coles or Dan Murphy's or whoever they were gave a choice to each shop: you can call yourself Bunnings or you can call yourself the Westfarmers Hardware Store Inc or whatever their legal name is. So, I'd be very keen to adopt in full that all of us are going to use Building Design Queensland, or not. Because I think it is very confusing and retrograde if we can pick or choose. That's a personal opinion and thank you for letting me speak.

**Tamica:** Thank you Elaine, and it's probably an opinion many people would be in favour of. Shall we just move on and vote on Ron's proposed amendment?

**Rob:** Before you do, I believe by reading the Rules that it does require a seconder. That is in ....

**Tamica:** so shall I ask for a seconder?

**Olivia:** before you do, I'd like some clarification around what you want displayed for this motion on the poll. Obviously, this is a very lengthy motion, and won't all fit in the poll field, so what I've currently got is: *Multiple; as shown on screen shared by Ron Smythe*. Is that clear enough?

**Ron:** I'm happy with that, Olivia.

**Olivia:** so, to clarify, an affirmative vote in this poll is saying you agree with everything currently displayed on the screen, negative is that you do not agree, and abstain is obviously abstaining.

**Tamica:** so that's been moved by Ron. I will ask for a seconder – is anyone prepared to second that motion?

*No members seconded the motion.*

**Tamica:** we will move onto the final motion for the meeting. As Owen spoke to earlier – Owen has read out the words.

**Owen Batchelor:** my perspective, I have no issue with trading name – I agree 100% with the name Building Design Queensland – I like it, it's easy to say, it's easy for clients to resolve with. My issue is that this motion, which I see as being two separate motions about two different parts of our constitution have been rolled into one. I don't like the logo, I don't like the colour, I don't like the BDQ, I don't like any part of it.

As a full member, member since 1995, I plan to vote against it. I'd like other members to think for themselves – if they're not sure about it, or they're not sure and going to vote for it because they couldn't be bothered voting against it, this is your Association and you get to choose the things that happen in your Association as a member, your vote does count. Thanks Tamica.

**Tamica** called for a seconder for the motion Owen put forward earlier. **Olivia** clarified the setup of the Zoom poll.

**Moved by: Owen Kleidon**  
**Seconded by: Susan Hobbs**

**Carried with an 85% majority**

<b>Motion</b>	That the Building Designers' Association of Queensland (BDAQ) accepts in full the proposed change of name and logo as presented.		
	The association will adopt Building Design Queensland (BDQ) as a trading name, retaining Building Designers' Association of Queensland as our official entity name.		
	The proposed logo for adoption will be representative of BDQ and in the format as attached.		
	<b>Abstain (attending)</b>	4	5%
	<b>Affirmative (total)</b>	68	85%
	<b>Negative (attending)</b>	8	10%
	<b>Total Votes Cast</b>	80	
	<b>Name</b>	<b>Vote</b>	
	merv ruge	abstain	
	BENJAMIN HENNIG	abstain	
	Bernard Kingsun	abstain	
	Kirsty Bell	abstain	
	<b>Total: abstain</b>	<b>4</b>	
	joe reggi	affirmative	
	Brenden Creed	affirmative	
	David Reynolds	affirmative	
	Tyson Lochwood	affirmative	
	Nathan Huppatz	affirmative	
	Anthony Trevor	affirmative	
	Craig Van Heerden	affirmative	
	Claude McKelvey	affirmative	
	Patrick Quain	affirmative	
	Henriette Werner	affirmative	
	Kim Laundry	affirmative	
	Tamica Lewis	affirmative	
	Owen Kleidon	affirmative	
	Colin Roe	affirmative	
	Richard Pace	affirmative	
	Scott Dawson	affirmative	
	Susan Hobbs	affirmative	
	Lisa Mackee	affirmative	
	Michael Ingamells	affirmative	
	Doug Pearson	affirmative	
	Kai Wilhelmi	affirmative	

	Jones Neil	affirmative	
	evan andrews	affirmative	
	Margaret Ewings	affirmative	
	Dwight Kirwood	affirmative	
	Robert Patterson	affirmative	
	Greg Pershouse	affirmative	
	tony hague	affirmative	
	Diana Keeffe	affirmative	
	Peter Latemore	affirmative	
	<b>Subtotal: affirmative</b>	<b>30</b>	
	<b>Proxies assigned to affirmative voters:</b>	<b>16</b>	
	Ian Drewett (proxy: Craig van Heerden)	affirmative	
	Erren Sieders (proxy: Evan Andrews)	affirmative	
	Michael Russell (proxy: Greg Pershouse)	affirmative	
	Aaron Kefford (proxy: Henriette Werner)	affirmative	
	Beverley Jorgensen (proxy: Henriette Werner)	affirmative	
	Ian Vaughan (proxy: Kim Laundry)	affirmative	
	Keith Turner (proxy: Kim Laundry)	affirmative	
	Scott Matveyeff (proxy: Kim Laundry)	affirmative	
	Rodney Butland (proxy: Lisa Mackee)	affirmative	
	Ken Bridges (proxy: Lisa Mackee)	affirmative	
	Tony Lawson (proxy: Lisa Mackee)	affirmative	
	Andrea Weightman (proxy: Nathan Huppatz)	affirmative	
	Conrad Dubois (proxy: Nathan Huppatz)	affirmative	
	Mark Norton (proxy: Nathan Huppatz)	affirmative	
	Nigel Bull (proxy: Nathan Huppatz)	affirmative	
	Owen Kleidon (proxy: Neil Jones)	affirmative	
	Dan Harry (proxy: Patrick Quain)	affirmative	
	Samantha Steven (proxy: Patrick Quain)	affirmative	
	Brett Turner (proxy: Tamica Lewis)	affirmative	
	Reece Keil (proxy: Tony Hague)	affirmative	
	Geoffery Pratt (proxy: Tyson Lochwood)	affirmative	
	Lynette Webb (proxy: Tyson Lochwood)	affirmative	
	<b>Subtotal: affirmative votes via proxy</b>	<b>22</b>	
	<b>Total: affirmative</b>	<b>68</b>	
	Carolyn Ramsay	negative	
	ANDREW FISK	negative	
	owen batchelor	negative	
	Jennifer Chadwick	negative	
	Des Houghton	negative	

	Matt SLocombe	negative	
	Tsv Ron Smythe	negative	
	Peter McPhee	negative	
	<b>Total: negative</b>		<b>8</b>

*General discussion took place while the votes were tallied.*

**Henriette** pointed out that there's no expectation on members to switch over instantly – BDAQ will be understanding of the large change. **Tamica** agreed and pointed out that the same will apply for BDAQ – it will be a gradual change that may take some time to fully implement.

**Tamica and Evan** invited the members of the Marketing Sub-Committee to talk about the logo and the process of getting to the final version.

**Craig van Heerden** summarised: it's text-based because we believe that was the best way to animate what we're doing. It's dynamic – links to a new generation of designers who are coming into the BDQ. It's a new logo for a new time – will be well-received by the public.

**Anthony Trevor** pointed out that while the Association is doing well currently, this can be a catalyst in pushing us to the next level. Gives us an opportunity to build the member base with professionals who are within the Building Design industry.

## 7.2 Other business

8 **The Chair declared the 2021 General meeting closed at: 2:54pm**

9 **Signed as true and accurate**

**President: Tamica Lewis**

Signature:

Date: / /

**Vice President: Henriette Werner**

Signature:

Date: / /

**Secretary: Margaret Ewings**

Signature:

Date: / /

**Treasurer: Evan Andrews**

Signature:

Date: / /